



RTISL | REALTIME IMMIGRATION SOLUTIONS & LOGISTICS

Company

PROFILE

Your Trusted Partner for Immigration & Travel Services in Zambia



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About US

REALTIME IMMIGRATION SOLUTIONS & LOGISTICS is a Zambian-based consultancy established in **2012**, providing immigration, travel, and logistics support to individuals, investors, and organizations.

The company works closely with clients who require clear guidance through regulated processes and was built on direct experience with permit systems, visa procedures, and cross-border logistics. With a strong focus on accuracy, compliance, and timely service, each case is handled with care from initial consultation to final approval, reducing delays and building client confidence.

In **2014**, the company expanded its operations to include travel logistics, vehicle services, and company registration services, enabling the delivery of comprehensive and reliable solutions.

Who we are

Mission and vision statements

We are a professional service firm supporting lawful entry, stay, and movement within Zambia. Our work covers immigration permits, visas, and travel logistics for work, study, business, and residency purposes. Our role is advisory and operational. This means clients receive guidance, document support, and follow-through until completion

Our Mission

To provide clear and lawful immigration and travel support through structured processes and professional handling of every client case. We work to reduce uncertainty for our clients by offering timely updates, transparent requirements, and dependable service.

Our Vision

To be a trusted immigration and logistics partner in Zambia, known for reliable guidance, lawful processes, and consistent service delivery. We aim to support mobility that contributes to economic activity, investment, and professional exchange.



Meet Our Director

Paulsen Mainza Chobe

MA – Human Rights, Governance and Development | BA – Public Administration with Development Studies | MA – Political Science and International Relations.

With over 16 years of expertise, **Paulsen Mainza Chobe** is an experienced Immigration Consultant and Administrative Specialist, skilled in protocol management and stakeholder coordination.

He has a strong background in supporting diplomatic engagements and intergovernmental operations.

His work focuses on ensuring smooth administrative processes and effective collaboration with government and international partners.ational and institutional engagements.

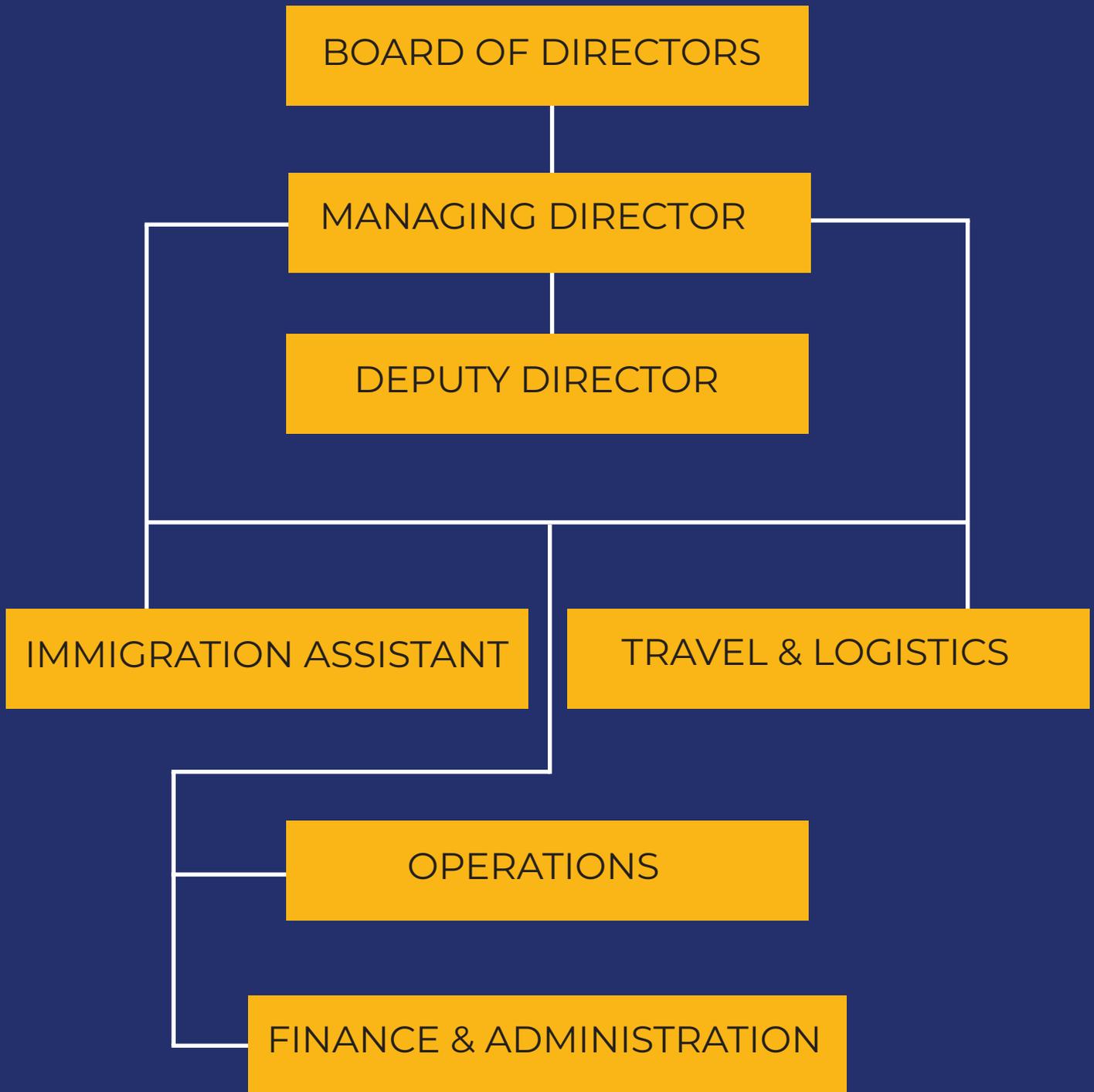
Their professional strengths span liaison and host-country coordination, protocol facilitation, mission planning, logistics and travel management, project and programme administration, human rights advocacy, and high-level stakeholder engagement.



They have worked closely with government ministries, African Union organs, United Nations agencies, and development partners, consistently strengthening institutional relationships, ensuring compliance with diplomatic standards, and enhancing operational efficiency in fast-paced, multicultural environments.

The Director holds advanced qualifications and is pursuing an LLB, bringing strong expertise in governance, diplomacy, and human rights. They are committed to regional integration and good governance. Their leadership is guided by integrity, professionalism, and service excellence.

Our Organogram

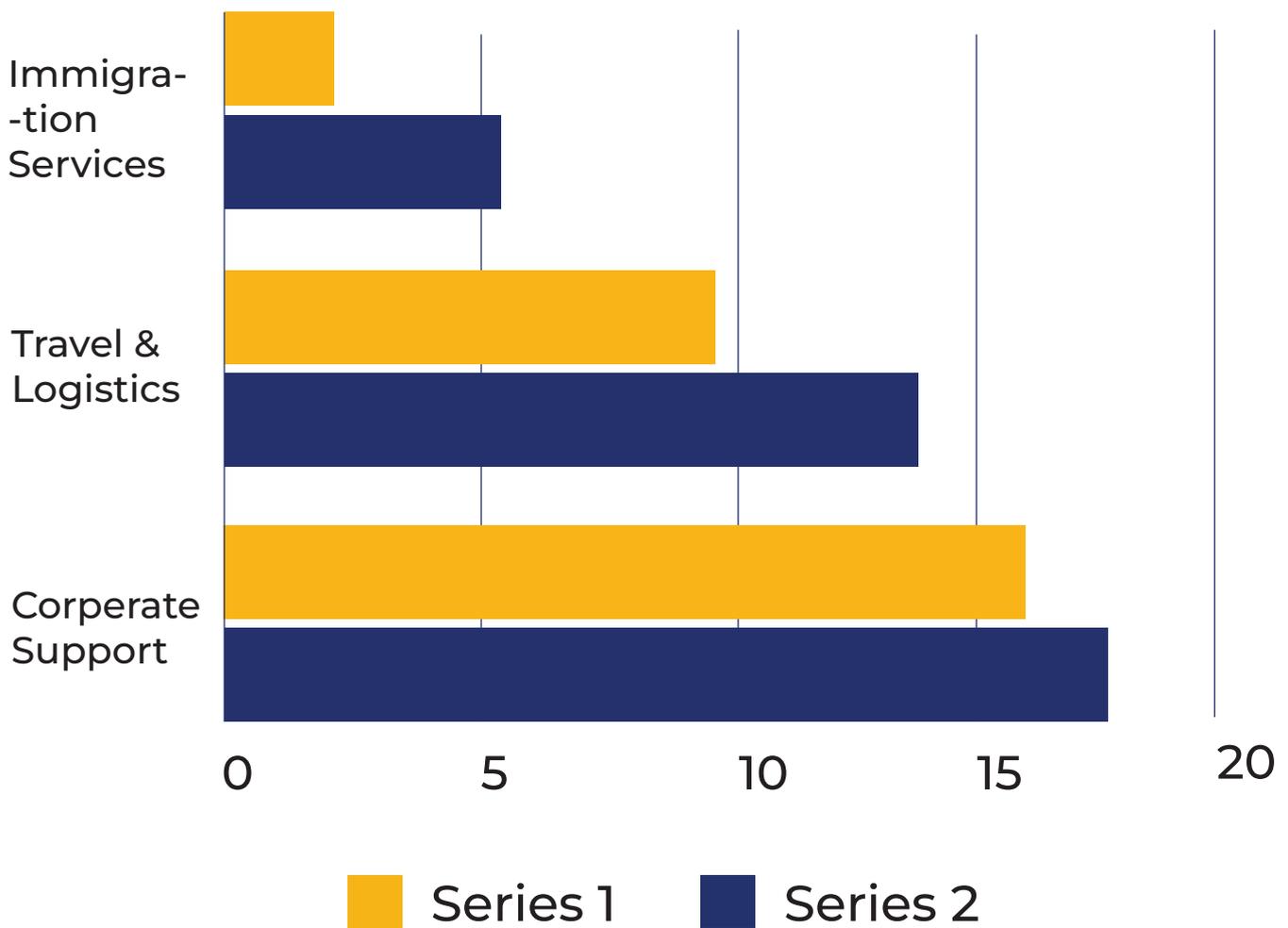


Operational Scope

Our services support both local and international clients seeking to enter, establish, or operate within Zambia. We provide comprehensive assistance to professionals, investors, students, and organizations across various sectors.

Operations are carried out in close coordination with licensed service providers, regulatory bodies, and relevant government

authorities to ensure all processes are conducted lawfully, efficiently, and in full compliance with national regulations. Our structured approach promotes transparency, accuracy, and timely processing, enabling clients to navigate Zambian administrative and regulatory requirements with confidence.



What We Offer

To be a trusted and nationally recognized immigration and logistics partner in Zambia, delivering reliable guidance, compliant and transparent processes, and consistent, high-quality service to individuals, investors, and organizations operating across sectors such as critical minerals, mining, trade, and professional services.

Immigration & Permit Services

We provide lawful immigration and permit support for individuals, professionals, investors, and organizations entering or operating in Zambia, ensuring compliant documentation, efficient processing, and coordination with relevant authorities.

Permits

1. Visitors permit
2. Asylum seekers permit
3. Border pass
4. Cross border permit
5. Diplomatic permit
6. Employment permit
7. Investor's permit
8. Residence permit
9. Spouse permit
10. Study permit
11. Temporary employment permit
12. Temporary permit
13. Transit permit
14. Visiting permit



Visa

1. Single entry visa
2. Multiple entry visa
3. Double entry visa
4. Transit visa
5. Day tripper visa
6. Gratis visa
7. KAZA UNIVISA



Investment & Business Facilitation (Zambia)

We provide comprehensive support to local and foreign investors seeking to establish and operate businesses in Zambia. Our services ensure regulatory compliance, smooth registration processes, and efficient access to government requirements, so you can focus on growing your business.

ZDA (Zambia Development Agency)

We assist investors in obtaining the documents for businesses planning to invest in Zambia. These includes:

1. Investor certificate application and processing
2. Access to government investment incentives
3. Recognition as a formal investor in Zambia

PACRA (Patents and Companies Registration Agency)

We help you register your business with the Patents and Companies Registration Agency (PACRA). This includes:

1. Company registration (private, public, or foreign branch)
2. Business name registration
3. Corporate governance compliance support

ZRA (Zambia Revenue Authority)

We assist businesses in meeting Zambia Revenue Authority (ZRA) obligations by:

1. Taxpayer Identification Number (TPIN) registration
2. Corporate tax, VAT, and PAYE compliance
3. Tax reporting guidance

NAPSA (National Pension Scheme Authority)

We facilitate registration with the National Pension Scheme Authority (NAPSA) for both employers and employees, including:

1. Employer registration for pension contributions
2. Employee registration with NAPSA
3. Monthly contribution submission guidance

Local Authority Certificates and Trading Licences

1. Trading license acquisition
2. Local permits and compliance certificates
3. Liaison with municipal authorities for approvals

Regulatory & Statutory Compliance Support

RTSA Services (Road Transport and Safety Agency)

1. Driver's licence application and renewal assistance
2. Vehicle registration and change of ownership processing
3. Road tax and fitness documentation support

Statutory Registrations and Renewals

1. Business statutory registrations
2. Annual returns filing
3. Licence and permit renewals

Ongoing Compliance Support for Businesses, NGOs, and Employers

1. Regulatory compliance monitoring
2. Statutory filing reminders and submissions
3. Advisory support on legal and operational compliance

Travel & Logistics Support

ZDA (Zambia Development Agency)

We deliver seamless transport and logistics solutions, ensuring safe arrivals, efficient mobility, and hassle-free vehicle compliance support.

1. Airport pick-up and arrival coordination
2. Accommodation coordination through licensed providers
3. Car hire and transport arrangements
4. Driver's licence assistance
5. Vehicle importation, registration, and insurance support.





Regulatory Compliance and Affiliations

National Health Insurance Management Authority (NHIMA)

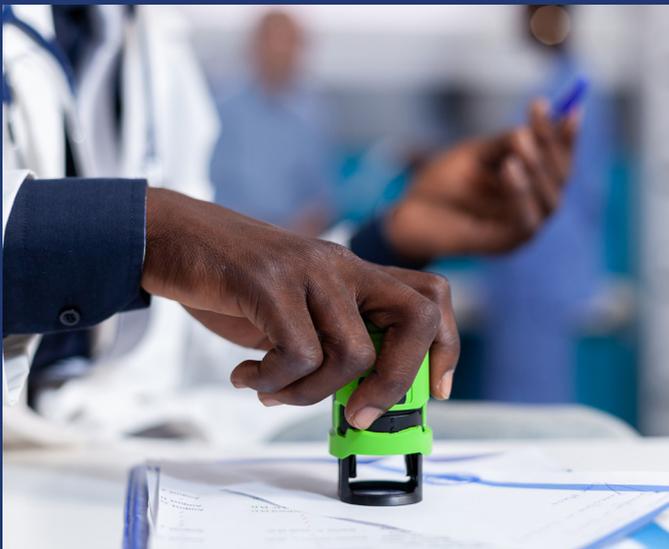
We provide guidance and facilitation services to ensure compliance with the National Health Insurance Management Authority (NHIMA) requirements. Our support includes **employer registration, employee enrollment, and advisory assistance on statutory health insurance** contributions in line with Zambian regulations.

For companies employing local or foreign staff, we help streamline the registration process and ensure all necessary documentation is properly submitted, reducing delays and ensuring full legal compliance. Our team remains available to provide ongoing advisory support to help businesses maintain good standing with NHIMA.

National Council for Construction (NCC) Advisory Support

We provide guidance and facilitation services related to compliance with the National Council for Construction (NCC) requirements for contractors and construction-related businesses operating in Zambia. Our support includes **assistance with contractor registration, documentation preparation, and advisory services on regulatory standards and classification requirements.**

For foreign investors and companies entering the construction sector, we help ensure proper registration and alignment with NCC regulations, enabling lawful operation and participation in projects. Our team works to simplify the compliance process, reduce administrative delays, and ensure businesses meet all statutory obligations within the construction industry.



Our Professional Commitment

Respect to National Laws

We respect national laws and immigration procedures. Each assignment is handled within approved frameworks.

Unique Value Proposition

We also value respectful engagement with clients and authorities. This builds trust and supports long-term working relationships.

Contact

Us



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Lusaka, Zambia

THANK YOU

We look forward to supporting your immigration and travel needs with clarity, care, and professionalism.

www.rtisl.com